Sign Up User Account (For Applicant)

1. For using an **authorized** email account ([click here](#))
- ha.org.hk
- hku.hk
- connect.hku.hk
- hkucc.hku.hk
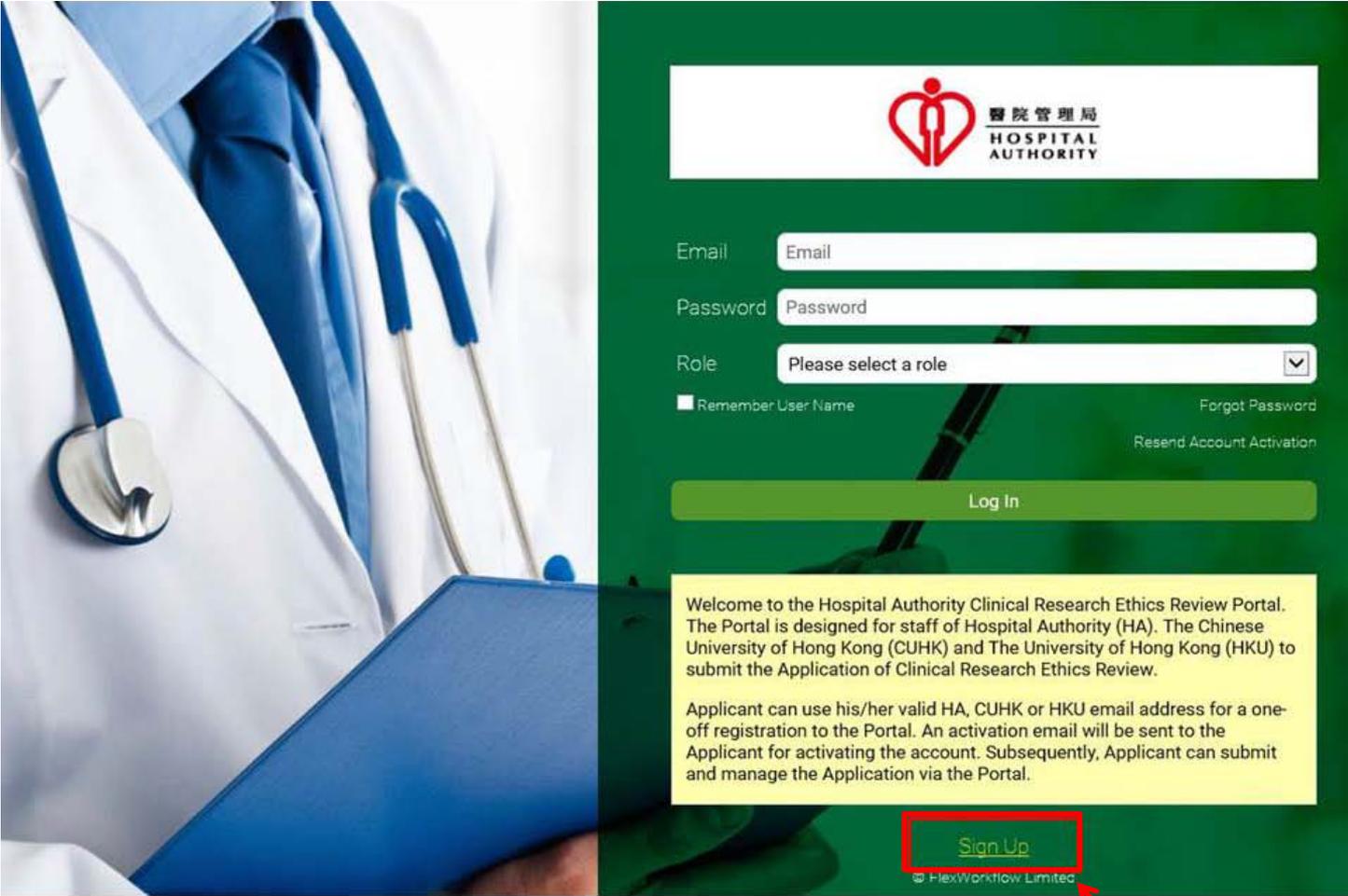- pathology.hku.hk
- cuhk.edu.hk

2. For using an **unauthorized** email account ([click here](#))

3. Resend activation link ([click here](#))

Note to Users:
The email address for sign up on the new Portal will also be the one for receiving subsequent emails / notifications, such as confirmation email, reminder etc.
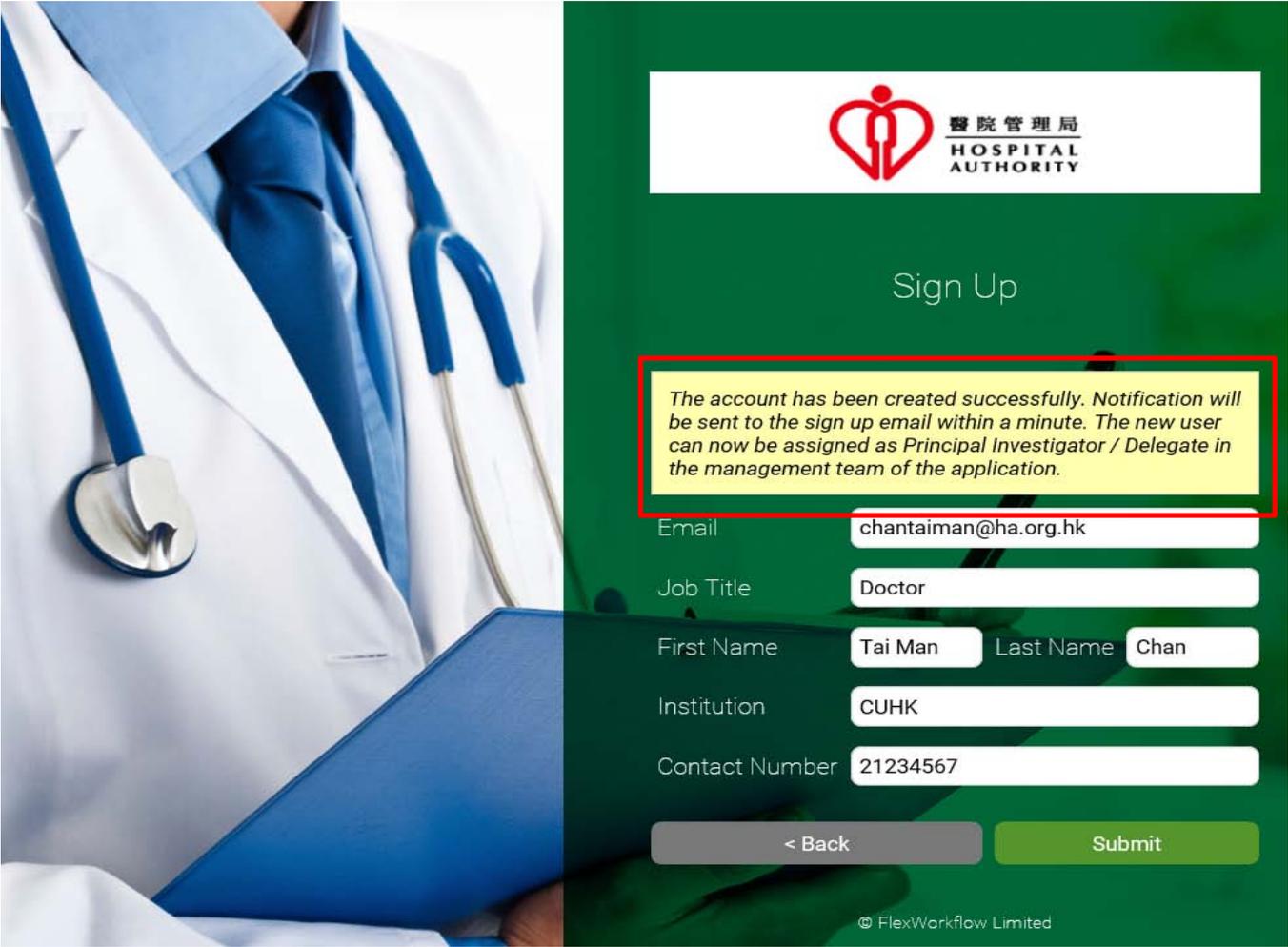
For first time user using an **authorized** email account, please click "Sign Up" to create a new account.

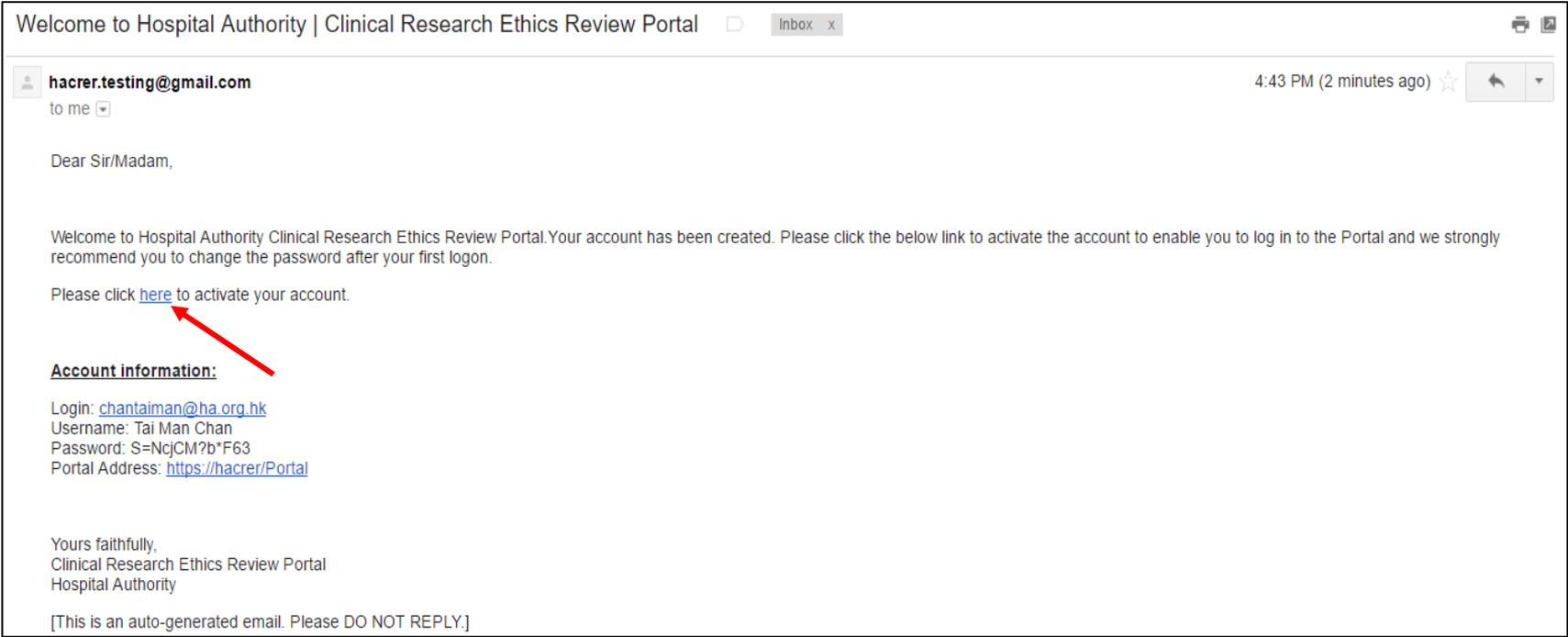# Fill in the required information, and click "Submit".

Wait until the highlighted message is shown, and you will receive an auto generated email.

Account activation link and login password has been sent to your email. Click the activation link "here" to activate your account before login to the Portal.

Welcome to Hospital Authority | Clinical Research Ethics Review Portal   Inbox x

hacrer.testing@gmail.com   4:43 PM (2 minutes ago)
to me

Dear Sir/Madam,

Welcome to Hospital Authority Clinical Research Ethics Review Portal. Your account has been created. Please click the below link to activate the account to enable you to log in to the Portal and we strongly recommend you to change the password after your first logon.

Please click here to activate your account.

Account information:

Login: chantaiman@ha.org.hk
Username: Tai Man Chan
Password: S=NcjCM?b*F63
Portal Address: https://hacrer/Portal

Yours faithfully,
Clinical Research Ethics Review Portal
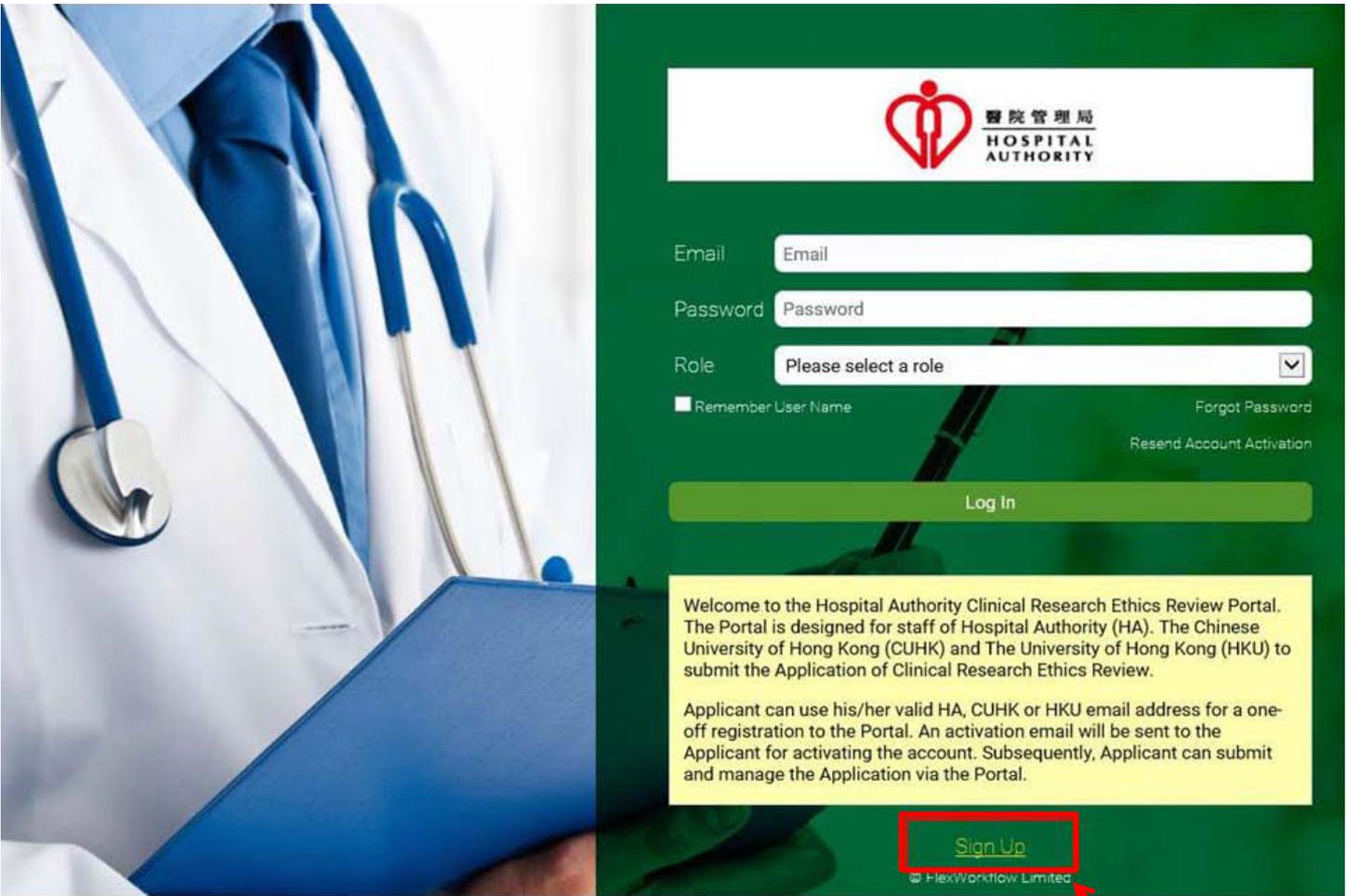Hospital Authority

[This is an auto-generated email. Please DO NOT REPLY.]

The following confirmation page will be shown and registration is completed. Please click the "here" to the Portal login page.

The account 'chantaiman@ha.org.hk' has been successfully activated. You can now use this account to **here** to the portal.

Login

© FlexWorkflow Limited
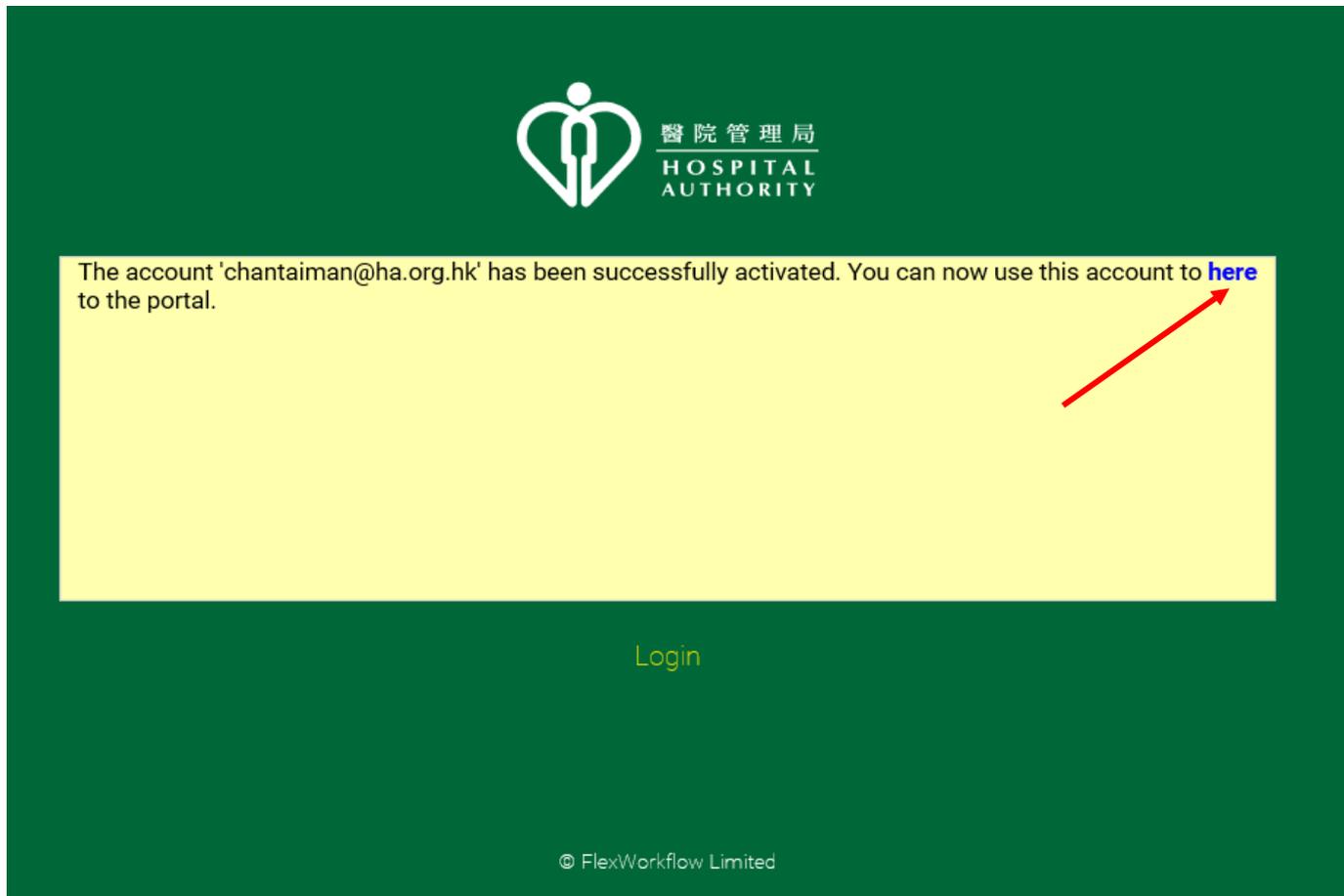
For first time user using an **unauthorized** email account, please click "Sign Up" to create a new account

Fill in the required information and justification, and click "Submit" to Cluster REC office for approval.
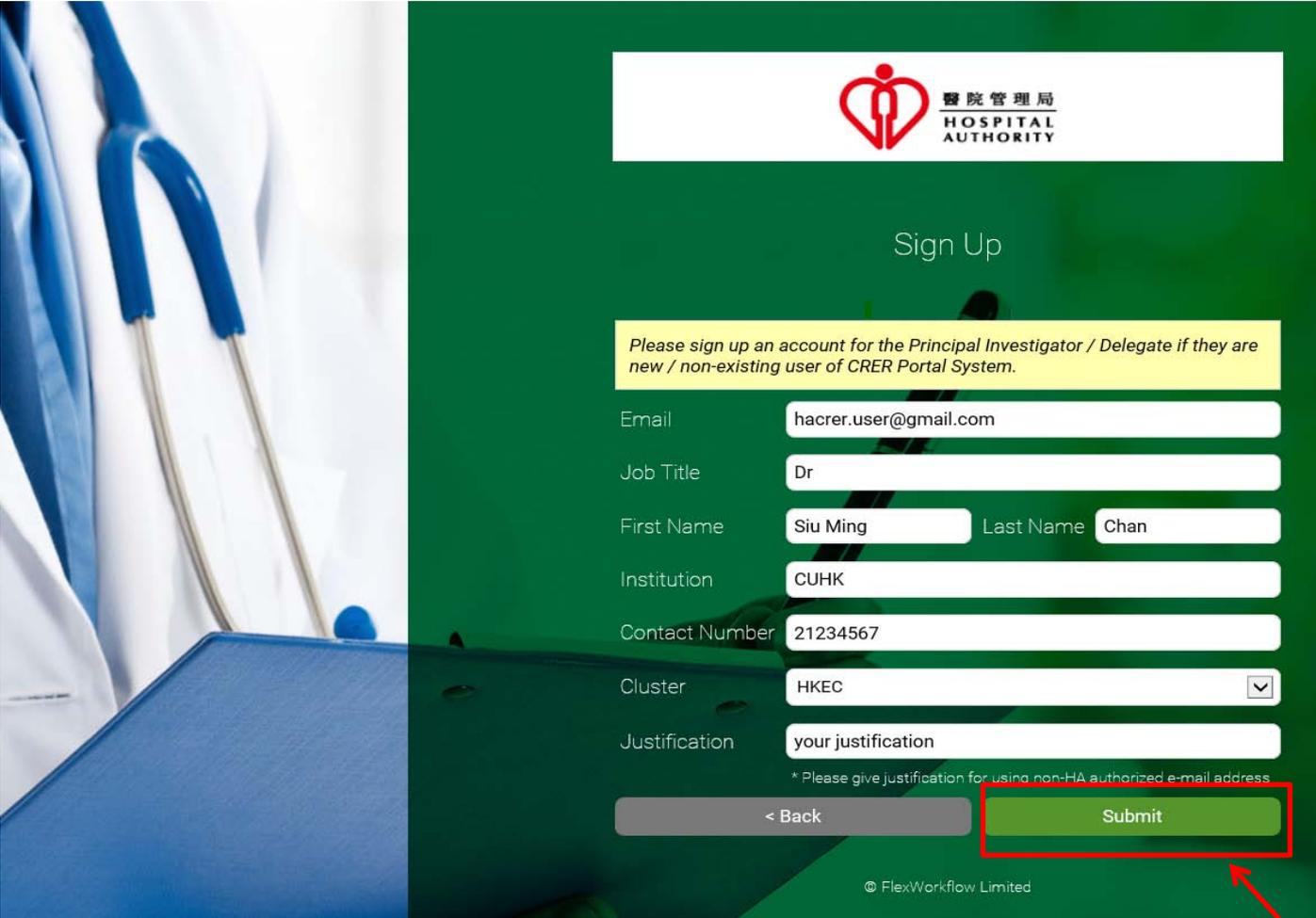
Wait until the highlighted message is shown, and auto generated notification will be sent to your email.

Once your see the notification email as below, your registration is pending for approval by Cluster REC Office.

Thanks for your registration to Hospital Authority | Clinical Research Ethics Review Portal   Inbox   x

hacrer.testing@gmail.com   10:25 (0 minutes ago)
to me

Dear Sir/Madam,

Thanks very much for your registration to Hospital Authority Clinical Research Ethics Review Portal. However, as your email account 'hacrer.user@gmail.com ' used to register the system requires approval from your applying cluster, the process might take some time. Please be patient and you will receive further email notification once your registration is complete.

Yours faithfully,
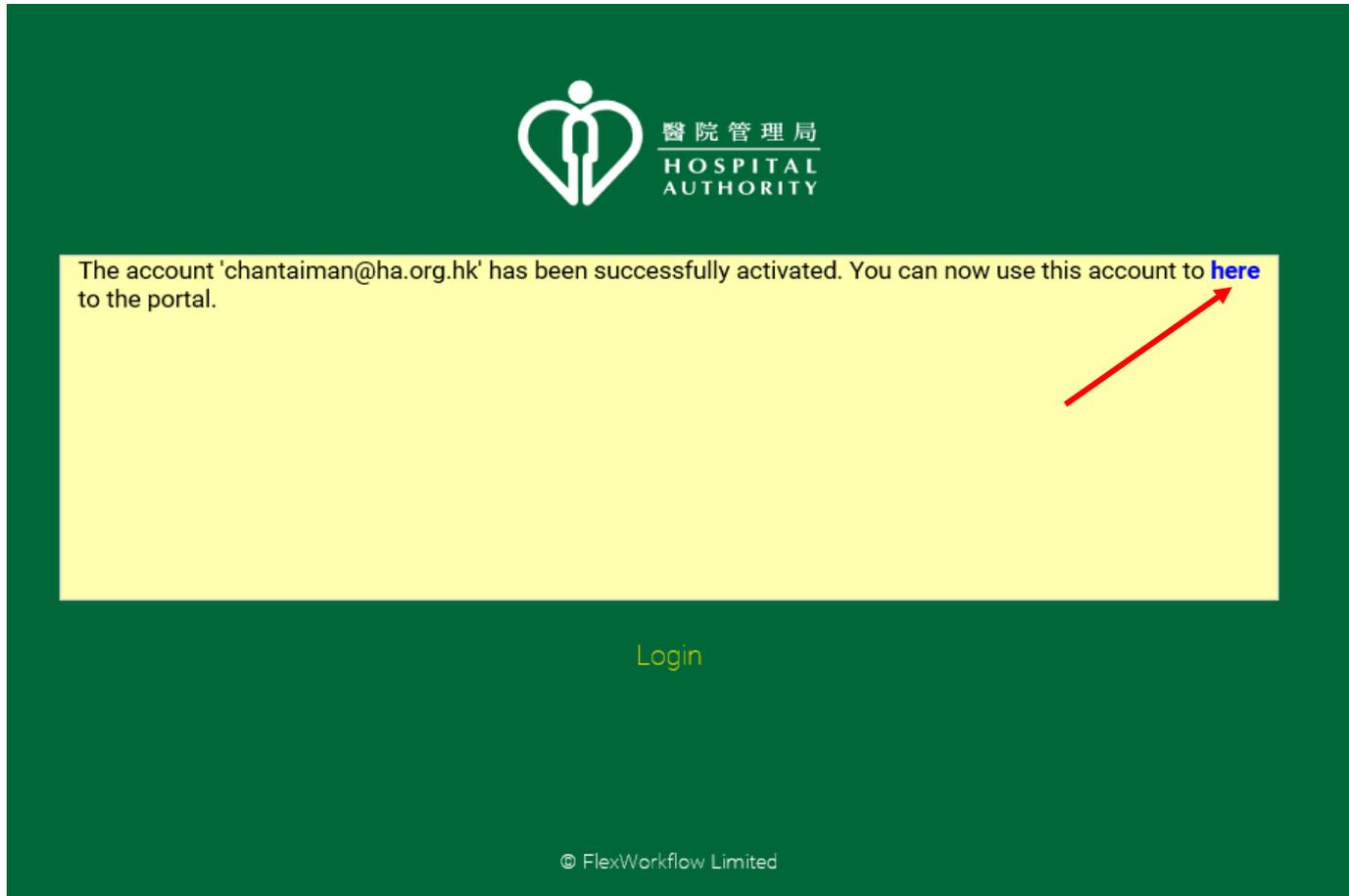Clinical Research Ethics Review Portal
Hospital Authority

[This is an auto-generated email. Please DO NOT REPLY.]

HA CRER Portal - Quick User Guide

Once your account registration has been approved by CREC Office, you will receive an auto-generated e-mail. Click the activation link "here" to activate your account before login to the Portal.
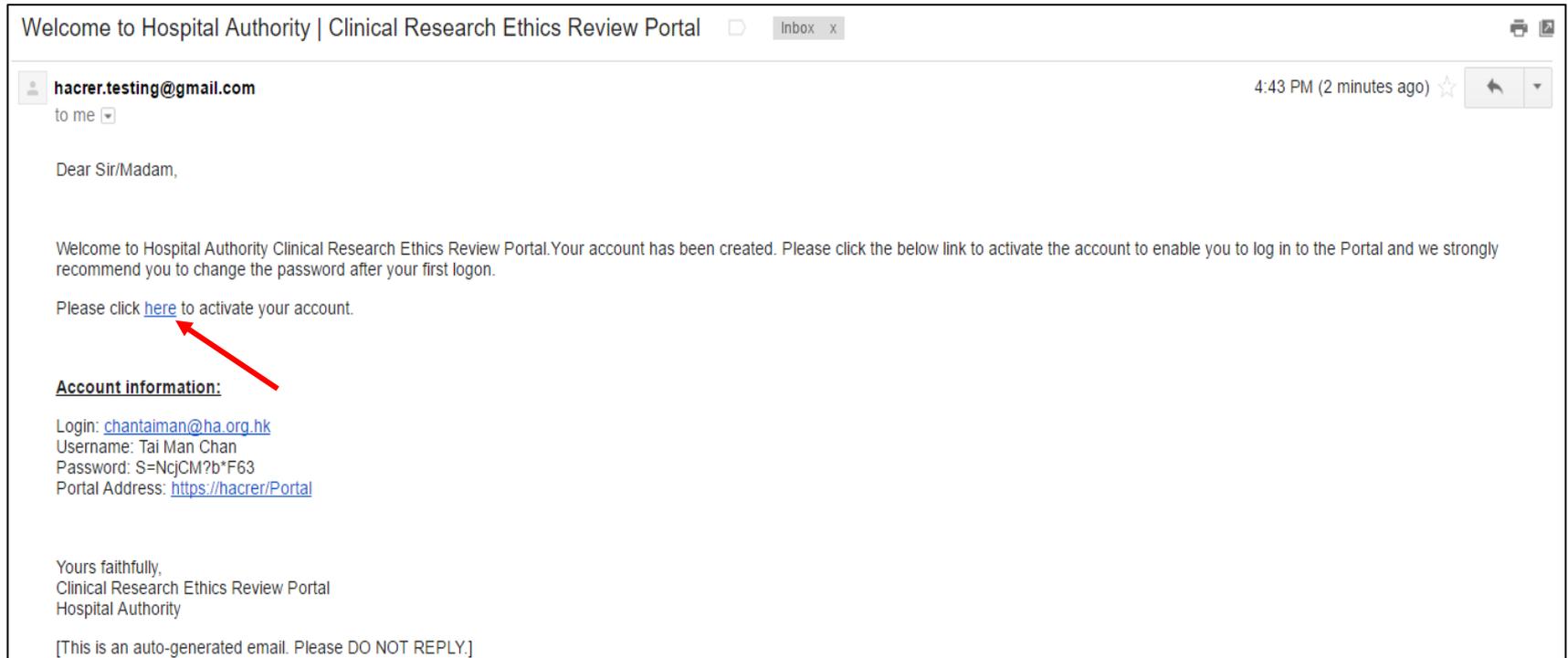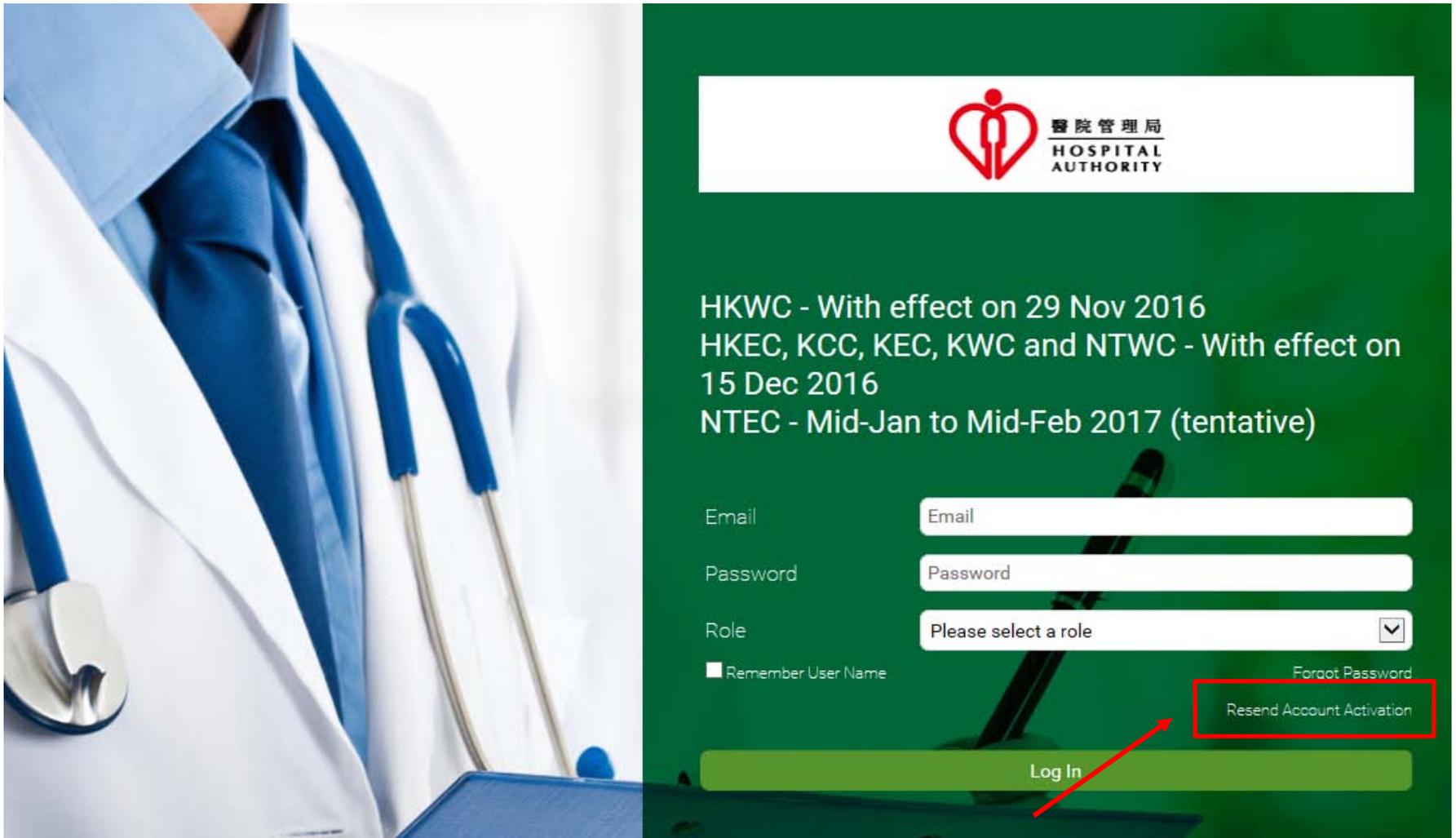
The following confirmation page will be shown and registration is completed. Please click the "here" to the login page.

The account 'chantaiman@ha.org.hk' has been successfully activated. You can now use this account to **here** to the portal.

Login

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If you did not receive an activation email after signed up a new account, click "Resend Account Activation" in the front page of the Portal

Enter your registered email account to resend the account activation email

<Back